Revised April 2010
MURRAY STATE UNIVERSITY
CAMPUS ACTIVITIES BOARD
OPERATING PRINCIPLES
ARTICLE I. NAME AND PURPOSE
Section A. The organization shall be known as the Murray State Campus Activities Board.
Section B. The purpose of the Campus Activities Board shall be to serve and unify the
interests of the students, faculty and staff of Murray State University and the
university service region through effective programming and policy
recommendations for the operation of the Curris Center.
ARTICLE II. GOVERNMENT
Section A. The Campus Activities Board shall consist of the Chairpersons of the
Programming Committees named in Article X., the Student Government
Association Vice President, Secretary and Treasurer. There shall also be two
appointed faculty representatives, who along with the Coordinator of Student
Activities and the Director of Student Life shall be ex-officio, non-voting
members.
Section B. The officers of the Campus Activities Board shall consist of a President, a Vice
President, who shall be elected by the Board; a secretary, and a treasurer.
ARTICLE III. ELECTION/APPOINTMENT AND DURATION OF TERM
Section A. Qualifications for candidacy to the Campus Activities Board.
Any student at Murray State University may be considered as a candidate for
the Campus Activities Board provided he/she is:
1. Currently enrolled as a full-time student or a "part-time" student (as
defined in the S.G.A. Constitution) of Murray State University, and
2. Is currently in good standing with Murray State University. Students
must have at the time of election or appointment and maintain during
their term of office at least a 2.0 cumulative point standing on a 4.0
scale.
Section B. The Campus Activities Board Officers.
1. The Vice President of the Student Government Association shall serve as the
ex-officio, voting President of the Campus Activities Board for a one (1) year
term.

8. The advisors to the Campus Activities Board shall also be ex-officio, non-voting members of this committee.
9. The meetings of this selection committee shall be closed to
all non-members, except those allowed by the chairperson. (Due to the
fact that personnel decisions are being made.)
10. Members chosen to sit on this board should be notified at
least two (2) weeks prior to the interviews. There shall also be an
orientation to familiarize the members of this committee with the
operations of the Campus Activities Board and interview procedures. It
should be noted that this is a proactive measure by the Campus
Activities Board, the Student Government Association and its
members; preempting any actions by the administration of the
university. With this in perspective the top two executive officers
should keep in mind not to appoint members to this committee that
would create a conflict of interest, or an unfair, biased, or pre-judged
situation (i.e. an unequal representation of any certain group or
organization represented on campus).

ARTICLE IV. DUTIES AND RESPONSIBILITIES

Section A. Duties and Responsibilities of the Campus Activities Board.

1. The primary function of the Campus Activities Board shall be to recommend,
plan and implement social, recreational, cultural and educational programs for
the campus and the university service region. Standing and ad hoc committees
may be established, combined or eliminated at the discretion of the Campus
Activities Board; with final approval of the Student Senate.
2. The Campus Activities Board shall recommend to the Director of Student
Life policies to regulate use of the Curris Center facilities and programs and to

President. He/she shall be an ex-officio member of all standing committees of
the Board.
3. Duties and Responsibilities of the Secretary. The Secretary shall maintain an
accurate record of attendance and the proceedings of all meetings as well as a
record of all correspondence assigned by the Board.
4. Duties and Responsibilities of the Treasurer. The Treasurer shall report to
the Campus Activities Board on the financial status of the Board at each
meeting. Records are to be kept by the Treasurer in the office of the
Coordinator of Student Activities. Duplicate records of income and
expenditures may be kept in the Student Government Association office.
Section C. Duties and Responsibilities of the Director of Student Life.
The Director of Student Life shall have responsibility for the management of
the Curris Center and its programs. Administratively, the Director of Student
Life shall report to the Vice President for Student Affairs.
Section D. Duties and Responsibilities of the Coordinator of Student Activities.
The Coordinator of Student Activities shall be an active advisor to the Campus
Activities Board. The first line of administrative responsibility for all campus
activities implemented by the Campus Activities Board shall be his/her
responsibility. Administratively, the Coordinator of Student Activities shall
report to the Director of Student Life.
ARTICLE V. MEETINGS
The Campus Activities Board shall meet on a regular scheduled basis during the
academic year. A meeting shall be held each year to interview and appoint
new Campus Activities Board members following the spring SGA election. A
special meeting of the Campus Activities Board may be called by the Director
of Student Life at his/her discretion or upon request of any eight (8) members
of the Board.
ARTICLE VI. CHANGES IN OPERATING PRINCIPLES
These operating principles may be changed by the Campus Activities Board
with the final approval of the Student Senate or as needed to meet the
requirements of the university administration.
ARTICLE VII. QUORUM
In all cases a quorum shall consist of a majority of the total voting membership
of the Board.
ARTICLE VIII. VOTING AUTHORITY

Board members must be present at meetings in order to vote. Voting by proxy
shall not be permitted.

ARTICLE IX. ABSENCES AND VACANCIES

Section A. Removal.

Any CAB member may be removed from office for just cause by a 2/3 majority
vote of the Board. Just cause shall include, but not be limited to, failure to
maintain a 2.0 GPA, failure to fulfill the responsibilities of the position, and
failure to uphold the policies of Murray State University.

Section B. Absences.

Each Board member shall be allowed two (2) unexcused absences per
semester. Excused absences shall be determined by the President of the
Campus Activities Board and the Secretary. After the second unexcused
absence, the Executive officers must call this member before them and
determine if the absences should result in dismissal from the Board.

Section C. Vacancies.

The President of the Campus Activities Board may appoint qualified persons to
fill vacancies upon recommendation of the Board.

ARTICLE X. CAMPUS ACTIVITIES BOARD STANDING COMMITTEES

The Campus Activities Board shall consist of the following standing
committees:
1. Concerts
2. Homecoming/Murray Madness
3. Innovative Acts
4. Lectures
5. Membership
6. Miss Murray State University Scholarship Pageant
7. Multicultural Awareness
8. Multicultural Awareness
9. Non-Traditional/Commuter Students
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