

Draft Minutes for

President Lofton said the survey is confidential. The feedback received on the survey drives the work of Staff Congress.

Textbook Scholarship Committee: Jodi Hanneman said the committee is preparing award letters for the two recipients of the spring professional development fund award. No applications were received for the spring textbook scholarship. The committee is working to schedule rebate nights.

President Lofton said the applications for the professional development fund and the textbook scholarship are located on the Staff Congress web page at [Staff Congress \(murraystate.edu\)](http://murraystate.edu).

Personnel Polices and Benefits Committee: Marty Anderson said the proposed remote work policy has been forwarded to Human Resources. It is being compared to the remote work policies of benchmark universities.

Diversity, Equity, and Inclusion Committee: No report. President Lofton said that Committee Chair Kim Newbern and staff in the SGA office are moving into their office today in the Curris Center.

UNIVERSITY-WIDE COMMITTEES:

Faculty and Staff Insurance and Benefits Committee: Orville Herndon said the Insurance and Benefits Committee will meet on February 20, at 8:30 a.m. Persons interested in attending the meeting may contact him for the meeting link. Mr. Herndon said that he, Staff Congress member Marty Anderson, and faculty member Jamie Mahoney are on the President's Task Force on Work-Life Balance.

Intercollegiate Athletic Council: Duane Dycus said the Intercollegiate Athletic Council will meet on April 7.

Naming Campus Facilities Committee: No report.

Dedrick Brooks asked what is the protocol for outgoing Staff Congress members to transfer to incoming members the committee information and procedures.

President Lofton said that beginning with the 2022-2023 year, Staff Congress has instituted a committee chair training which provides an overview of expectations of Staff Congress Committees and Committee Chairs. The Staff Congress Bylaws provide information on committee responsibilities. In 2022-2023, Staff Congress has also initiated a Goals and Objectives plan, developed from the results of the Staff Survey. The Goals and Objectives plan presents action items to help guide the tasks of the committees. Current Staff Congress members can also inform new Staff Congress members of Staff Congress committees' purposes and procedures.

Matt Purdy added that the Staff Recognition and Special Events Committee has developed a procedures document for the two events the committee helped organize this academic year. The document can be forwarded to the 2023-2024 members of the committee. Discussion followed. President Lofton agreed that Staff Congress

UNFINISHED BUSINESS:

Staff Congress Representation--Proposed Bylaws Revisions: Orville Herndon said that after the February Staff Congress meeting, he and Jackie Dudley, in consultation with university General Counsel Rob Miller, discussed the proposed Staff Congress Bylaw changes that were approved at the January Staff Congress meeting.

Staff Congress Draft Minutes for February 15,

Amendment 2

Addition of an extended Campus representative and revision of BVC voting rights

D. Four at-large Staff Congress representatives will also be elected, except in a year when a Breathitt Veterinary Center representative is elected. At that time three at-large representatives will be elected.

E. One representative will be elected from the Breathitt Veterinary Center staff every third year. BVC staff are limited to this position.

F. The total number of elected Staff Congress representatives will be a maximum of thirty.

~~D-F. Four Ten~~ at-large Staff Congress representatives ~~will also~~ shall be elected. Three at-large representatives shall be elected in a year in which the Breathitt Veterinary Center or the extended campus member is elected. Four at-large representatives shall be elected in the year in which neither the BVC nor extended campus positions are on the ballot. ~~except in a year when a Breathitt Veterinary Center representative is elected. At that time three at large representatives will be elected.~~

~~E-G.~~ One representative shall be elected from the Breathitt Veterinary Center staff every third year. ~~BVC staff are limited to this position. BVC staff may seek election and vote in the category based on their placement~~
yearly) a yearly organizational chart

H. One representative shall represent all of the extended campuses. That position shall be filled by an employee whose primary work assignment is at one of Murray ~~or the main campus in Murray or the Breathitt Veterinary Center. The extended~~
yearly) a yearly organizational chart -year term shall not begin in the same year the BVC position is filled. Extended campus staff may seek election and vote in the category based on their place
organizational chart.

~~F-I.~~ The total number of elected Staff Congress representatives will be a maximum of thirty.

Key
~~strike through~~ Wording to be eliminated from current bylaw.
underscore Wording to be added to bylaws.

Amendment 3
Implementation of Bylaw amendments 1 and 2

G. Open positions in the current General and Facilities Management (Physical Plant) categories at the time this amendment is ratified shall be moved into the at large category. The combined General/Facilities Management category shall transition to six members total over the next three years. Two members shall be elected each year. Additional positions in this category shall move to at-large as the current terms expire.

~~G. Open positions in the current General and Facilities Management (Physical Plant) categories at the time this amendment is ratified shall be moved into the at large category. The combined General/Facilities Management category shall transition to six members total over the next three years. Two members shall be elected each year. Additional positions in this category shall move to at-large as the current terms expire.~~

J. Once the member reorganization is ratified the Credentials and Elections Committee shall prepare a transition plan and submit it to Staff Congress for approval by the members. Each member currently serving in secretarial/clerical, general/Facilities Management, and executive/managerial/professional categories shall be reorganized into the organizational chart. Existing member vacancies shall be used to the extent possible to implement the realignment of the organizational chart. No current term shall change in this reorganization. In no case shall the realignment extend beyond the next three spring elections. The extended campus representative shall be elected in the spring 2024 election with their three-year term to begin July 1, 2024.

Key
~~strike through~~ Wording to be eliminated from current bylaw.
underscore–Wording to be added to bylaws.

